

BY-LAWS FOR BET AVIV SISTERHOOD

ARTICLE I: Name and Purpose

Section 1: This organization shall be known as the Bet Aviv Sisterhood, hereinafter referred to as Sisterhood.

Section 2: The purpose of Sisterhood shall be to promote the welfare of the Congregation, Reform Judaism and Women of Reform Judaism.

ARTICLE II: Membership

Section 1: As of 10/22/14, any female Bet Aviv Congregant may become a member upon payment of Sisterhood dues.

1a. Any Sisterhood member who is not currently a member of Bet Aviv may retain her membership as long as it is continuous.

1b. At the discretion of the President(s) and Vice President of Membership, a potential member may be granted one year scholarship based on need.

Section 2: Honorary membership shall be conferred upon female Rabbi, female Cantor, Rabbi's wife and Cantor's wife and other honorary memberships as the board sees fit.

ARTICLE III: Dues-Fiscal Year

Section 1: The fiscal year shall go from July 1st through June 30th and the Sisterhood Board shall determine the annual dues.

Section 2: Dues must be paid for the new fiscal year by the September kickoff.

2a. Members who join after March 30th will be given free membership for the remaining of the current fiscal year with the understanding that they will join and pay dues the following year.

ARTICLE IV: Meetings

Section 1: There shall be at least four (4) general meetings or events of the Sisterhood during the fiscal year.

Section 2: There shall be at least three (3) board meetings of the Sisterhood during the fiscal year.

Section 3: In addition, a meeting of the incoming and outgoing Board members will be called by the President(s) to exchange portfolios.

ARTICLE V: Nominations and Elections

Section 1: Nominating Committee: Shall include a past president, one (1) non-continuing board member and one (1) representative from the general membership. A member wishing to serve on the Executive Board should not sit on the committee.

Section 2.: Nomination by Petition: Nominations may be made in writing by a member with written consent of the person nominated prior to April 1st.

Section 3: Submission of Candidate Roster: The nominating committee shall first inform the Board of its candidate roster by April 15.

3b. A published candidate roster will be sent to the general membership by May 15 and all members will be asked to affirm or deny the proposed slate by responding to an email. The nominating committee will tally the votes, inform the board, and then publish the results. In the event of more than one candidate for a given office, the ballot will provide the names and the members shall select their choice.

Section 4: Voting:

- a. In the event that there is more than one candidate for any office, voting shall be by closed ballot.
- b. Counting procedure when vote is indicated:
 1. A quorum (51%) fifty-one percent of the membership shall have voted.
 2. Candidates shall be elected by the highest number votes.
 3. In the event of a tie, a run-off shall be held.

ARTICLE VI: Officers

Section 1: Officers and Immediate Past President

- a. The executive board shall consist of the President(s), Vice President(s), Treasurer, Secretary(s). Executive Board members must be Jewish, Sisterhood members in good standing, and Bet Aviv members.
- b. The immediate past Sisterhood President(s) shall be a board member.

Section 2: Terms of Office

Board Members shall serve a one (1) year term which may be renewed a maximum of two (2) additional years. A board member may not serve more than three (3) consecutive terms in the same position.

Section 3: Quorum: A board meeting may be called to order when 50% plus one of the Board Members are present.

Section 4: Vacancies

- a. If a vacancy of the office of Sisterhood President occurs, it shall be filled from the existing board.

- b. Vacancies which occur shall be filled by the board until the next general election.

Section 5: Removal of Board Members:

Any Board Member may be removed from her office for cause including conviction of any felony, gross neglect, or mismanagement. Removal shall only be done by a secret ballot of the board and must have two-third majority.

ARTICLE VII: Duties of Executive Committee and General Board

Section 1: President(s)

- a. The President(s) shall preside at all meetings, oversee officers, and represent Sisterhood when necessary. She (They) shall designate the Vice President/President Elect to serve and preside in her (their) absence and sit on any Sisterhood committee at her (their) discretion.
- b. The Sisterhood President(s) sits as a member of Bet Aviv Board Of Directors.

Section 2: Vice President and Other Officers

- a. The Vice President shall perform the duties of the President in case of her (their) inability to act.

- b. The Secretary(s) shall be responsible for all minutes of Board Meetings and the duplicating of the previous month's committee meeting minutes for all Board members.
- c. The Treasurer shall receive and be responsible for all monies of Sisterhood and shall issue receipts for same, pay all vouchers, and keep a strict written account of all receipts and disbursements. The Treasurer may disburse funds needed on one signature not exceeding \$600.00. Checks exceeding \$600.00 shall be signed by the Treasurer and approved in writing or email by the President(s) and filed for future reference. If the check is written to the President it needs to be approved by another President or another member of the executive board.
- d. An appointed Sisterhood member may sit on any Women of Reform Judaism organizational meetings to represent Sisterhood.

Section 3: The President(s), with assistance of the Board, may appoint a Sisterhood member to serve, as chairperson of any committee deemed necessary.

- a. Any Sisterhood member in good standing can serve as a committee chairperson.

Section 4: Board Members shall:

- a. Attend board meetings and general membership meetings regularly. Any member who fails to attend three successive general meetings or events or board

meetings may be removed from office upon determination by the board that such absences are without justifiable cause.

- b. Be familiar with and implement Sisterhood By-Laws.
- c. Support Sisterhood projects and activities whenever possible.
- d. Deliver to their successors all Sisterhood property in good condition.

Section 5: Board Voting:

- a. Each board member has one vote.
- b. The President's (s') vote will count as a tie- breaker.

ARTICLE VIII: Amendments

Section 1: Presentation: Amendments of these by-laws may be made any time upon written submission to the Sisterhood Board.

Section 2: Distribution: All Amendments approved shall be made known to each member of Sisterhood and shall be voted upon at a general membership meeting of Sisterhood.

Section 3: Adoption: By simple majority.

ARTICLE IX: Miscellaneous

Section 1: By-laws: The by-laws of Bet Aviv Sisterhood shall not conflict with the by-laws of Bet Aviv. If so, Bet Aviv's by-laws will prevail.

Section 2: Expenditures: Sisterhood members will not incur any monetary expenditure over \$50 without the consent of the President(s) and consultation with the Treasurer.