

Responsibilities for High Holiday Entry Controllers

1. Three lists of members in good standing and guests will be provided, one for each of the initial entry control persons. Each gets a complete list in case one of the three needs to have a break. Each controller is only responsible for their third of the alphabet.
2. Controllers are to be positioned at the entry to the lobby. Please warmly greet each entering person and are to ask each entering person their name, see that the name given is on the list, and check off the name along with how many folks are entered under that ticket. Guests are listed under the name of their "sponsoring member." Couples that have different last names are listed under both names. If anyone's name does not appear on the list, please send them to Larry Aaronson who is handling security.
3. Students, showing a school ID card, and service personnel, either in uniform or showing a service ID, are to be admitted.
4. No entry control is required for the second day of Rosh Hashanah, Yom Kipper afternoon services, Yizkor, and the concluding service following Yizkor.
5. Thirty minutes after the start of services, the number of entry controllers will be reduced to one.
6. Assist the ushers in the event they need any kind of help.
7. When your shift is finished, count the number of check marks on your list, list the total and give the list to Larry Aaronson.