

Bet Aviv Usher Responsibilities for High Holy Days

General: Ushers are responsible for maintaining decorum in and controlling entry to the sanctuary. As representatives of Bet Aviv, ushers will be courteous and helpful. At least two people will be assigned for each shift, except for the second day of Rosh Hashanah.

Specific Usher Tasks:

1. First group of ushers at each service shall assist in setting up the prayer books, yarmulkes, pass-out literature and any other items as required. Check the sanctuary for papers left from the prior service.
2. Greet people as they arrive and pass out literature. Note that admission will have been checked by the "entry controllers," so the usher need not check them. However, the ushers should be aware of any who might have bypassed the entry controllers and may not be checked in.
3. When services start, close the doors and maintain quiet in the vestibule.
4. Exit shall be allowed at any time.
5. Entry thru the middle two doors shall be allowed except during solemn moments such as silent prayers, Shema, mourners kaddish, Yizkor prayers and during the rabbi's sermon. One usher should be posted inside the doors after the service starts to verify the appropriateness of entry.
6. Ushers should assist late arrivals in finding seats.
7. If any disturbance occurs in the sanctuary or vestibule, the ushers shall attempt to correct the situation, resolve the conflict or ask the causal party to leave.
8. Concluding group of ushers shall assist in the storage of prayer books and yarmulkes and help remove papers left in the sanctuary.

Bet Aviv thanks those who contribute to making the high holy days memorable to all.